



WAMS Employees Up-Skill in Business Administration Course

Eleven enthusiastic students graduated on 25 June 2019 after 22 weeks of intensive learning, each achieving a Statement of Attainment in Business - Workplace Documents.

The course brought students together in a classroom for the first time in many years to study 6 units from the Certificate III in Business Administration course. The workplace had determined that TAFE NSW offered the best opportunity for their workers to learn more about business procedures and computer software, and their application to their daily work practices.

The Walgett Aboriginal Medical Service released their employees to attend TAFE NSW Walgett one day a week so that they could concentrate on their learning in a professional learning environment.

Business Education teacher, Mary Cobcroft, from Coonabarabran made the journey to Walgett each week to deliver personalised, face-to-face lessons using innovative resources to support the students through their learning journey. The students thrived during this course, and have been so motivated by their achievements that most of them have requested to continue to study the rest of the units so they can gain the full Certificate III in Business Administration qualification.

PHOTO *Back: Arthur Murray, Ricco Lane, Phillip Dowse, Wayne Beddall, Richard Sharpley, Cherin Singh
Front: Jade Thurston, Sue Jenkins – TAFE NSW Business teacher, Mary Cobcroft (wearing black and white jacket) receiving the artwork*



The feedback from the students has been positive and encouraging and makes the collaboration between WAMS and TAFE NSW a very successful initiative.

Many thanks go to the people who worked behind the scenes to make this course a success:

Christine Corby, CEO WAMS,

Gavin Tye, HR Manager WAMS,

Naomi Barrett, Administration Team Leader,

Gail Simpson, Aboriginal Engagement Co-ordinator TAFE NSW,

Doreen Peters, TAFE Services Co-ordinator,

Tracy Walford, Aboriginal Student Support Officer,

Tracey Ellicott, Head Teacher Business Services, Tamworth, Gunnedah, Quirindi & Coonabarabran, Lightning Ridge, Coonamble & Walgett.

Thank you also to the Walgett Aboriginal Medical Service for supplying the wonderful end-of-course graduation luncheon that everyone thoroughly enjoyed.

Student Testimonials:

I liked this course because I have learnt so much that I didn't know before. I have a voice and treated equal.

This was the best course that I have done thanks to Mary for letting us be us.

I liked this course because it helped me understand computers more and showed me what other features I can use to make my work more professional and neat. The best thing I have gained from this course is being able to complete a task without too much trouble and to understand what I have done.

I liked this course because it will help me in my work role. I have learned how to use Word better and to be more professional in writing business letters.

I liked this course because computers weren't a part of school when I was younger and this course has taught me things that will help me for the rest of my life. I have learned a great deal of things that will help me in my everyday life at work and home.

I love how WAMS staff that have not worked together before are working together and getting on well at TAFE - all working as a team.

This course is vital for my position at WAMS.

So proud seeing everyone build confidence using computers

I'd like to complete the whole course to better myself to do better at work WAMS.

The tutors do a great job! Humour is important to success!

I needed this course, it has helped and will continue to help myself and work.

Coming to this TAFE course makes me feel welcome in a part of my workplace. Thank you, I love coming.

This course is just good.

